



**SPORTS AUTHORITY OF INDIA  
SAI TRAINING CENTRE , AQUATIC COMPLEX, THRISSUR-  
680020.**

Web site address [www.lncpe.gov.in](http://www.lncpe.gov.in), [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in)

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**TENDER DOCUMENTS FOR SUPPLY OF  
“YONEX AS2 FEATHER SHUTTLE COCKS”**

**TENDER NO .....**

(To be filled up by the office)



**SPORTS AUTHORITY OF INDIA  
SAI TRAINING CENTRE , AQUATIC COMPLEX, THRISSUR-680020.**

**TENDER FORM FOR “YONEX AS2 FEATHER  
SHUTTLE COCKS”**

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**SPORTS AUTHORITY OF INDIA**  
**SAI TRAINING CENTRE , AQUATIC COMPLEX,**  
**THRISSUR=680020.**

Web site :[www.lncpe.gov.in](http://www.lncpe.gov.in)      Email:[stctcr09@gmail.com](mailto:stctcr09@gmail.com)

No. SAI/STC/TCR/41/SPORTS EQUIP/2015-16/Dt : 4.12.2015

**TENDER NOTICE INVITING BIDS FOR SUPPLY OF YONEX AS2 FEATHER SHUTTLE COCKS”**

Sealed tenders are invited from manufacturers/authorized dealers for supply of following items to SAI TRAINING CENTRE, AQUATIC COMPLEX, THRISSUR.

Schedule No.	Brief Description of Sports Kit	Bidding Document cost. (Rs)
01	Supply of Yonex AS2 Feather Shuttle Cocks	200

2.(i) Date of Sale of Bidding Document	From 5/12/2015 to 1/1/2016 11:00 hrs to 16:30 hrs on working days (Monday to Friday) (upto 2.00 p.m on 4/1/2016)
(ii) Place of Sale of Bidding Documents	Centre In-Charge, Sports Authority of India, SAI Training Centre, Aquatic Complex, Thrissur-680020. Tele: 0487 2332092
(iii) Date & time for receipt of Bid	04/01/2016 at 15:00 hrs
(iv) Time and date of opening of Technical Bid Financial Bid	04/01/2016 at 15:30 hrs 04/01/2016 at 16:00 hrs

Tender Form and other details shall be obtained from the office on all working days (except on Saturdays & Sundays ) from 5/12/2015 to 1/1/2016 against payment of Rs.200/- as tender cost (up to 2.00 P.M. on 04/01/2016). If opening day of the tender falls on a holiday, the next working day shall be considered for opening the tender as scheduled.

The tender document are also available on website [www.lncpe.gov.in](http://www.lncpe.gov.in) & [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in) and the same may be downloaded. **The cost of the tender forms shall be paid by means of Demand Draft for Rs. 200 /- drawn in favour of The Centre In-Charge, Sports Authority of India, SAI Training Centre,Thrissur while submission of the bid for those who download the document.**

An amount of Rs.20,000/- (Rupees Twenty Thousand only ) should be deposited as EMD along with the tender as per Annexure I of the tender document.

The technical specifications of required sports kit are detailed in Annexure - II of the tender document

Undersigned reserves the right to accept or reject any or all tenders without assigning any reasons.

Sd-  
Centre In-Charge



**SPORTS AUTHORITY OF INDIA  
SAI TRAINING CENTRE , AQUATIC COMPLEX,  
THRISSUR=680020.**

**TENDER DOCUMENTS FOR SUPPLY OF YONEX AS2 FEATHER  
SHUTTLE COCKS**

Last Date of Receipt of Tender : 04/01/2016 at 15:00 hrs  
Date & Time of Opening of Tender -

Technical Bid : 04/01/2016 at 15:30 hrs  
Financial Bid : 04/01/2016 at 16:00 hrs  
Cost of Tender Form : Rs.200/-

Sealed item wise tenders are invited by Sports Authority of India from the reputed manufacturers/authorized dealers for supply of Yonex AS2 Feather Shuttle Cocks.

1. Name of the Firm : .....
2. Full Postal Address with Tel. No: .....
- .....
- .....
3. Fax No : .....
4. Email Address : .....
5. Website address : .....

SIGNATURE OF THE BIDDER WITH SEAL

**GENERAL TERMS & CONDITIONS FOR SUPPLY OF YONEX AS2  
FEATHER SHUTTLECOCKS**

1. The tender shall be submitted in four separately sealed envelope addressed to the The Centre In-Charge, SPORTS AUTHORITY OF INDIA, SAI TRAINING CENTRE AQUATIC COMPLEX, THRISSUR-680020 as under:-

**ENVELOPE 'A' :**

This envelope should contain the crossed demand draft/pay order of any nationalized scheduled Bank towards Earnest Money Deposit (EMD) for an amount of Rs. 20,000/- Rupees Twenty Thousand only)in favor of The centre In-Charge, Sports Authority of India, payable at Thrissur. Those who downloaded the tender document, crossed demand draft/pay order of any nationalized schedules bank for a sum of Rs.200/- to be enclosed as additional charge. Details of EMD are to be filled in Annexure-I and placed along with EMD.

**ENVELOPE 'B'**

This envelope should contain Technical Bid as per ***Annexure-II***

**ENVELOPE 'C'**

This envelope should contain the financial Bid as per Proforma at **Annexure-III**. The item for which rates quoted should have the minimum technical specification. The rate/commercial/Technical offer of the firm will remain unchanged till the date of acceptance of tender

**2. Procedure for submission:-**

Sealed envelope A, B, & C are to be placed in a single bigger cover which should also be sealed and duly super scribed "TENDER FOR SUPPLYING SHUTTLE COCKS" on the top left corner of the envelope which should also have name and address of the bidder. The sealed envelope should be deposited in the Tender box placed in the office of The Centre In-Charge, SAI Training Centre, Thrissur up to 15:00 hrs on 4<sup>th</sup> January,2016. Those who send the tender document by post, have to ensure that the documents are reached on or before the prescribed time &

date. The Centre In-Charge, SAI Training Centre, Thrissur will not take any responsibility on delay of document under any circumstance.

3. Financial Bid of only those tenderers will be opened, who have been declared technically qualified by the committee decided by the Centre In-Charge.
4. The tenderer should sign on each page of the tender/documents.
5. Late/Vague/conditional/incomplete/not confirming to the laid down procedure bids in any respect will be rejected.
6. The tender documents are neither transferable nor the cost of tender document is refundable under any circumstances.
7. The issuing of tender documents shall not constitute that the tenderers are automatically qualified.
8. Even after approval, if information/facts submitted by a tenderer are found misleading/incorrect/false etc., SAI reserves the right to disapprove an item (s) for the current/future contract or may impose penalties as it deemed fit. Non compliance of any of the terms of tender and future instructions by, SAI, Thrissur will also warrant above penalties.
9. Tenderers are required to quote for only one of its best and economical items. **Merely quoting the lowest rate shall not be the criteria for selection of the supplier, quality of items shall also be considered**
10. All tenderers will mention technical details and specification of item with supporting documents such as brochure, photo if necessary.
11. All tenderers are required to mention the product name and brand name on item only in financial bid.
12. Bid received without Earnest Money/Sample of quoted items/conditional or in complete having cuttings or over writing is liable to be rejected.
13. In case of doubt in material, the expenditure on testing of material will be borne by the tenderer.
14. The rate quoted should be inclusive of all statutory levies, taxes, packing, forwarding and for delivery at the premises of SAI Training Centre, Aquatic Complex, Thrissur.

15. The Earnest Money of the unsuccessful tender(s) would be refunded through RTGS within 30 days after finalizing of tender and no interest would be paid on the amount of earnest money. The EMD of the successful tenderer for which no Interest will be paid by SAI and same will be refunded after six months from date of supply on the satisfaction of SAI. However, in case the supplies are not found as per approved samples the Earnest money of successful bidder will be forfeited.
16. The successful bidder should supply the items strictly as per the quantity, quality and the specifications mentioned in the tender and supply order
17. The successful tenderes will give an Affidavit certifying that the quality of goods quoted in the tender are correct and the concerned party is liable to pay damage out of the EMD in case of any defect. The Centre In-Charge, SAI Thrissur may impose penalty as deemed fit and will have the right to make recovery from EMD or to make deduction from the bill.
18. Material indented should be supplied in full quantity within stipulated time. In case of delay in supply/non supply/shot supply/poor quality or any other complaint, SAI reserves the right to adjust extra liabilities from the Earnest money/Security Money, disapprove a brand/all brands or may take any other action as deemed fit.
19. SAI Thrissur will have the right to buy Shuttle Cocks as per sample approved.
20. In case of delay in supply by the stipulated date, SAI reserves the right of imposing L.D. penalty @ 5% of the value of Supply Order subject to maximum 10% of the total cost of supply order.
21. No advance payment will be made at any cost.
22. Payment will be released by SAI after satisfactory supply and receipt of goods in good condition supply as per supply order / approved sample. The duly filled authorization letter for release of payment thorough core banking / RTGS must be submitted.
23. The manufacturer/supplier should be able to give minimum guarantee of six months in case of all the items for material manufacturing defects,

and undertake to replace defective products at no extra cost within a month of the defect being brought to notice of the manufacturer/supplier.

24. The Centre In-Charge, SAI Thrissur reserves the right to reject any tender.
25. In case of differences arising in the terms and conditions of the tender documents with the firm (s) the decision of SAI shall prevail.
26. It must be noted that this is just an enquiry and does not amount to any commitment on the part of Sports Authority of India to order any of all products offered. The decision of Sports Authority of India in this regard would be final and be entirely at its discretion.
27. Latest copy of valid PAN CARD, VAT/Sales Tax/Work Contract Registration Certificate from concerned Authorities of the State.
28. These are only proposed draft terms and conditions and can be modified, changed or added to at the time of finally concluding and signing the agreement.

#### D E C L A R A T I O N

1. I have read and understood all the terms & conditions of the Tender and hereby undertake to abide by the same.
2. The information given in the technical bid by the undersigned is correct.

**SIGNATURE OF THE BIDDER WITH ADDRESS AND SEAL**



**SPORTS AUTHORITY OF INDIA  
SAI TRAINING CENTRE , AQUATIC COMPLEX, THRISSUR=680020.**

Form for submission of EMD (in Envelope-A)

EMD to be deposited Rs.20,000/-

1	Name of the firm/Agency	:	
2	Name of the proprietor/Partner	:	
3	Address of the Firm	:	
4	Vat/Sales Tax No/TIN No/PAN No.	:	
5	Name of the Nationalized bank, Demand Draft No. & Date	:	
6	Amount of EMD	:	Rs.20,000/- (Rupees Twenty Thousand only)
7	Detail of amount remitted against cost of tender document (Receipt number & date in case of direct payment in the office or details of Demand Draft and date for those who downloaded tender document).	:	

Note: - The firm downloaded the tender document from website shall deposit a D.D for Rs.200/- as the cost of tender document.

SIGNATURE OF THE BIDDER WITH ADDRESS AND SEAL



ANNEXURE-II

**FORM FOR SUBMISSION OF TECHNICAL BID (in Envelope-B)**

To

The Centre In-Charge, Sports Authority of India,  
Aquatic Complex,  
Thrissur-680020.

1. Name of Firm/Bidder :
  2. Name of the proprietor/Partner :
  3. Address :
  4. Phone/No/Fax No/E-mail/  
website address :
  5. PAN No.(attach photo copy) :
  6. TIN/VAT Registration No(Attach  
a photo copy) :
  7. Attach Income Tax Return for  
the last two financial years :
  8. Following documents are  
enclosed :
- 8.1 Copy of Balance Sheet for last three years duly certified with seal & address by Chartered Accountants.
  - 8.2 Annual Turnover for last three years duly certified with seal & address by Chartered Accountants.
  - 8.3 Documentary proof regarding manufacturer/Authorized distributor/agent

- 8.4 Experience in the field of business (mention number of years) credentials.
- 8.5 Attach declaration regarding supply of Shuttlecocks for a period of 01 year from the date of acceptance of bid on quoted rates.
- 8.6 The duly filled authorization letter for release of payment thorough core banking/RTGS must be submitted.
- 8.7 Detail of clients to whom the sports kit were supplied for the last two years and copy of award letters with telephone no. of the client. (two highest value sales).
- 8.8 Details of EMD
  - a) Name of bank :
  - b) Bank Draft No. & Date :
  - c) Amount :
- 8.9 In case tender document downloaded details of
  - a) Name of bank :
  - b) Bank Draft No. & Date :
  - c) Amount :
- 8.10 Details of Samples submitted (to be filled in on Annexure-IV)

Date:

**SIGNATURE OF THE BIDDER**  
(Name in Block letters)  
WITH ADDRESS AND SEAL



ANNEXURE-III

**SPORTS AUTHORITY OF INDIA**  
**SAI TRAINING CENTRE , AQUATIC COMPLEX, THRISSUR=680020.**

**TENDER FOR SUPPLY OF YONEX AS2 FEATHER**

SHUTTLECOCKS

FINANCIAL BID (in Envelope - C)

1.	Name of Firm/Agency	
2.	Name of the Proprietor/Partner	
3.	Address of the Firm WITH TELEPHONE NUMBER OF CONTACT PERSON	
4	Email/Website address	

**RATES QUOTED**

YONEX AS2 FEATHER SHUTTLECOCKS

Sl No.	Item	Specification	Brand Name	Unit	Unit/Rate	Quantity	Amount	Remarks
1								

# Note: - Price should be inclusive of all taxes/freight etc.

**COMMERCIAL TERMS**

We hereby undertake that no extra charges on my account will be claimed except as mentioned above.

We hereby undertake to strictly abide by the commercial and other terms laid down in the Tender.

NAME IN BLOCK LETTERS

SEAL OF THE TENDERER

BIDDER SIGNATURE