

Minutes of the Pre- Bid Conference held on 10.12.2018 at 12.30 hrs. towards tender for annual rate Contract for Hiring of Transports at SAI NSEC Kolkata

The following Officials of SAI, NSEC, Salt Lake, Kolkata, were present:-

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|---|--------------|
| 1. Sh. K. C. Meena, Asstt. Director(GAD) | ... Chairman |
| 2. Shri Ajoy Goswami, J.E.(C) & I/C – GAD | ... Member |
| 3. Sh. Kousik Kr. Das, Jr. Accountant | ... Member |

The following Bidder's representative attended the pre-bid meeting:-

| Sl. No. | Name of prospective bidder/firm | Name of representative & contact number |
|---------|--|---|
| 1. | M/s ORIX Auto Infrastructure Services Ltd., Plot – F5, Block – P-GP, Salt Lake, Sec-V, Kolkata – 91. Email: shounak.dutttagupta@orixindia.com | Mr. Shounak Dutttagupta, (M) 9007785913 |

Attendance sheet of representatives is enclosed at Annexure – I.

- At the outset, Asstt. Director(GAD) welcomed the participant and while briefing about the scope of services, it was indicated that purpose of the pre-bid meeting was to give an opportunity to the prospective bidders to seek clarifications regarding the complete tender process including the bidding documents.
- Thereafter, a brief presentation was done on the key aspects of the bidding documents and the bidding process.
- Thereafter, prospective bidder was requested to put up their queries related to scope and terms & conditions given in the bidding documents.
- The queries from prospective bidder were appropriately responded.
- Responding to all clarifications sought by the prospective bidder, following was clarified again:-
 - (a) Online Bid invited and hence the Bid is to be submitted online. No open bid is accepted.

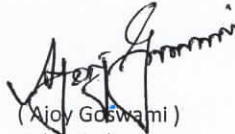


(b) Scan copy of Bid Security is to be uploaded online and hard copy of the same must be sent to Director, SAI, NSEC, Kolkata on or before Bid submission End Date & Time, i.e., 26.12.2018 upto 12.00 hrs.

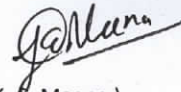
- Bidder should follow the corrigendum uploaded in the websites, if any, prior to submission of their Bid.
- In closing the discussions, the participant was reminded that the closing date for the submission of bids is 26.12.2018 till 12.00 hrs. as indicated in the bidding documents. The Techno-Commercial Bid (Bid 1) will be opened online on 27.12.2018 at 12.30 P.M.
- There being no other issue the meeting ended at 13.00 hrs.



(Kousik Kr. Das)
Jr. Accountant
Member



(Ajoy Goswami)
J.E.(C) & I/C - GAD
Member



(K. C. Meena)
Asstt. Director (GAD)
Chairman

Sl
No.NAME OF COMPANY/FIRMREPRESENTATIVES SIGNATURE

1.

ORIX Auto Infrastructure Services
Ltd

Email → Showak.duttagupta@orixindia.com.

Address: Plot F5, Block E P- G P.

Salt Lake, Sec-IV, Kol-91.

Showak Dutt Gupta
(9007785913)