



भारतीय खेल प्राधिकरण
SPORTS AUTHORITY OF INDIA

JAWAHARLAL NEHRU STADIUM COMPLEX (EAST GATE)
LODHI ROAD, NEW DELHI-110 003

Sports Authority of India (SAI), an Autonomous Organization under the Ministry of Youth Affairs & Sports, invites applications from ELIGIBLE INDIAN NATIONALS for filling up the existing vacancies to the under-mentioned posts at its Head Office, New Delhi and various Regional / Sub-Centres and Training Centers spread all over India:-

Sl. No.	Posts	Qualification	Pay Scale	Age as on -01.01.2011
1	Lower Division Clerk (LDC)	Essential i) 12 th Class pass or equivalent qualification from a recognized Board or University. ii) Should pass type-writing test in English with a minimum speed of 35 wpm or in Hindi with a minimum speed of 30 wpm on Computer (35 wpm and 30 wpm correspond to 10500 KDPH / 9000 KDPH on an average of 5 key depressions for each word)	PB-I, Rs.5200-20200 + GP 1900/-	Age Limit 18 to 27 Years
2	Jr. Accountant	Essential i) Bachelor of Commerce (B.Com.) from a recognized University. ii) Knowledge of computer application including Spread- sheet and Accounting software.	PB-I, Rs.5200-20200 + GP 2400/-	Age Limit 18 to 27 Years

A candidate should apply only for a single (only one) Regional/Sub Centre or for Head Office on fulfilling either of the following conditions:-

- The candidate must possess the domicile of the particular Region/Sub-Centre or Head Office for which he/she intends to apply (the domicile certificate issued by the Competent Authority is to be enclosed along with application form).

OR

- The candidate must have passed the minimum qualification (i.e. 12th Class for LDC and B.Com for Jr. Accountant) from the Regional/Sub-Centre or Head Office for which he/she intends to apply (the relevant education certificates are to be enclosed along with application form.)

The candidate applying from a particular Regional/Sub-Centre or Head Office shall be selected against the vacancies in the same Regional/Sub-Centre or Head Office and they shall be given the initial place of joining/posting in that particular Regional/Sub-Centre or Head Office only subject to para 2.0.

Note: The qualification of typing mentioned in the Recruitment Rules will not apply in the case of Physically Handicapped persons who are certified as being unable to type by the Medical Board attached to the Special Employment Exchange for the Handicapped (or by a Civil Surgeon where there is no such Board).

NAME OF CENTRE / PLACE OF POSTING	Region / Sub Centre Code	LOWER DIVISION CLERK (LDC)					JR. ACCOUNTANT					CENTRE OF EXAM.
		GEN	OBC	SC	ST	TOTAL	GEN	OBC	SC	ST	TOTAL	
Head Office New Delhi (NCT of Delhi)	101	-	-	-	-	-	7	3	2	1	13	New Delhi
Eastern Region Kolkata (West Bengal, Orissa, Bihar, Tripura, Jharkhand & Andaman & Nicobar Island)	102	2	2	1	1	6	3	2	1	1	7	Kolkata
Central Region Bhopal (Madhya Pradesh, Chhattisgarh)	103	4	1	-	1	6	2	1	-	1	4	Bhopal

Sub-Centre Lucknow (Uttar Pradesh & Uttranchal)	104	1	1	-	-	2	-	1	-	-	1	Lucknow
Northern Region Chandigarh (Chandigarh, Punjab, Himachal Pradesh, J&K)	105	-	-	-	-	-	3	1	1	-	5	Chandigarh
Northern Region Sonapat (Haryana)	106	2	-	-	-	2	2	1	-	-	3	Chandigarh
North-East Region Imphal (Manipur, Nagaland, Moizoram)	107	1	1	1	3	6	1	-	-	3	4	Guwahati
Sub-Centre Guwahati (Assam, Meghalaya, Arunachal Pradesh & Sikkim)	108	-	1	1	1	3	-	-	-	2	2	Guwahati
Western Region Gandhinagar (Rajasthan, Maharashtra, Gujarat, Goa, Dadar & Nagar Haveli, Daman & Diu)	109	-	2	-	1	3	-	1	-	-	1	Gandhinagar
Southern Region Bangalore (Tamilnadu, Karnataka, Kerala, Andhra Pradesh, Puducherry & Lakshadweep)	110	3	-	-	1	4	3	2	1	1	7	Bangalore
TOTAL		13	7	2	7	29	21	12	5	7	45	

NOTE: The number of vacancies is provisional and may vary as per the requirement of SAI.

2.0 PLACE OF WORK ETC.

- 2.1 The vacancies shall be filled up as per the vacancy position indicated above.
- 2.2 The LDCs would be eligible for promotion to the post of UDC and then as Assistant as per the provisions of Recruitment Rules and their seniority will be maintained on Regional/Sub-Centre or Head Office basis. The personnel would also be eligible for promotion to the post of Office Superintendent and further, the seniority for which will be maintained on All India basis.
- 2.3 The Jr. Accountants would be eligible for promotion to the post of Sr. Accountant as per the provisions of the Recruitment Rules and their seniority will be maintained on Regional/Sub-Centre or Head Office basis and on further promotion to the post of Jr. Accounts Officer and thereafter, the seniority will be maintained on All India basis.
- 2.4 Normally, the selected candidates would be placed in the Regional/Sub-Centre/Training Centres or Head Office of SAI upto the stage of Assistant in case of LDC and Sr. Accountant in case of Jr. Accountant. Thereafter, from Office Superintendent and Jr. Accounts Officer, they can be posted anywhere in India.
- 2.5 However, SAI reserves the right to post any candidate anywhere in India. The decision of SAI in this regard shall be final and binding upon the candidates. Therefore, only the candidates willing to work anywhere in India, need apply.
- 2.6 **Seniority of Candidates:** On selection, the seniority of the candidates will be maintained on Regional or Head Office basis in the particular region while in Group 'C' grade. However, on promotion in Group 'B' post (Office Superintendent or Jr. Accounts Officer), his/her seniority will be maintained on all India basis in combined seniority with the persons of other Centres.
- 2.7 **Allowances and other benefits:** The candidates recruited shall be entitled for Dearness Allowance, House Rent Allowance, Transport Allowance, Leave, Medical Benefits, etc. as per Central Government Rules.

3.0 RESERVATION

The reservation of vacancies for Ex-servicemen and Physically Challenged candidates will be as per rules of the Government of India. A person who has served in any rank (whether as combatant or as non-combatant) in the Armed Forces (Army, Navy and Air Force) will only be eligible for reservation of Ex-servicemen and not their dependents. Handicapped persons with minimum 40% disability can apply for competing for the posts advertised.

4.0 RELAXATION IN AGE LIMIT

- (a) (i) Upto 47 years of age (52 years for SC/ST candidates) for regular group 'D' employees of SAI. They will have to meet the other qualifying conditions of education etc.
- (ii) Upto 40 years of age (45 years for SC/ST candidates) for regular SAI employees other than in Group 'D' who have put in three years' continuous service. They will have to meet the other qualifying conditions of education etc.
- (iii) Personnel/candidates who are not regular employees of SAI but have been engaged on Daily Wage/Casual/Temporary/Adhoc/Contract basis would be provided age relaxation for the entire period of their engagement on Daily Wage/Casual/Temporary/Adhoc/Contract basis in SAI plus three years, i.e., such person(s) shall be allowed to deduct the period of such service from his/her actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by

more than 3 years, he/she shall be deemed to satisfy the condition regarding age limit. They will have to meet the other qualifying conditions of education etc.

- (b) Upto a maximum of 05 years in the case of SC/ ST candidates.
- (c) Upto a maximum of 03 years in the case of OBC candidates.
- (d) Upto 05 years for persons who had ordinarily been domiciled in the State of Jammu and Kashmir during 01.01.80 to 31.12.89.
- (e) Up-to a maximum of 05 years for employees working in Government Organizations.
- (f) An ex-serviceman who has put in not less than 06 months continuous service in the Armed Forces (Army, Navy and Air Force) shall be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed the maximum age limit prescribed for the post by more than 3 years he shall be deemed to satisfy the condition regarding age limit. This is not applicable for the Officer's cadre.
- (g) Up-to a maximum of 10 years in the case of SC/ST candidates serving as Govt. employees in accordance with the Govt. of India instructions. An applicant claiming age relaxation under this para should produce a certificate from his/her employer to the effect that he/ she is a Govt. servant as on the date of advertisement.
- (h) Up-to a maximum of 10 years in the case of Physically Challenged candidates.

5.0 SELECTION PROCESS

5.1 Eligible candidates will have to undergo a written test of 100 marks for both the posts (duration of examination is 2 hours).

5.2 Syllabus for examination

- a) **For LDC:** The written examination will be objective type of 100 marks consisting the following topics:-

1.	General Knowledge	-	25 Marks
2.	General English	-	25 Marks
3.	Numerical Aptitude	-	25 Marks
4.	Reasoning ability	-	25 Marks

- b) **For Jr. Accountant:** The written examination will be in two parts of 40 and 60 marks respectively

consisting the following syllabus:-

Part-I

1.	General Knowledge	-	10 Marks
2.	General English	-	10 Marks
3.	Numerical Aptitude	-	10 Marks
4.	Reasoning ability	-	10 Marks

Part-II

Accounts (up to B.Com. standard)	-	60 Marks
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5.3 The candidates would be selected out of the merit list prepared only on the basis of marks secured in the written test. The candidates would have to secure a minimum of 40% marks (33% for SC/ST) to be eligible for consideration. However, the written test would be followed by a skill test i.e. typing test for LDC with minimum speed of 35 wpm in English and 30 wpm in Hindi on computer and for Junior Accountant, skill test on MS Excel and Tally Software on computer (qualifying marks 40% out of 100 marks) which will be qualifying in nature. A total number of candidates 5 times the number of vacancies would be asked to appear for the qualifying skill test. A final merit list would be prepared amongst those who qualify in the skill test. Post would be offered to candidates based only on merit list prepared on the basis of marks secured in the written examination.

5.4 There will be no interview for the post Jr. Accountant and LDC.

5.5 The Written Exam. is likely to be conducted at New Delhi, Bangalore, Chandigarh, Gandhinagar, Bhopal, Lucknow, Kolkata and Guwahati. However, the examination centres other than these places can be decided / changed as per need/administrative reasons.

6.0 APPLICATION FEE (Non-refundable)

Candidates will have to pay along with his / her application a non- refundable application fee of Rs. 500/- by Demand Draft only in favour of ‘**SECRETARY, SPORTS AUTHORITY OF INDIA**’ payable at New Delhi.

Important:

The Candidates must check the following on the Bank Draft before dispatch of the application form:

- Date of Issue must be correct on the Draft
- Signature of bank Authorities
- Address of the Issuing Bank with Branch code
- Draft Amount in words and figures are correct
- Draft must be in favour of ‘**SECRETARY, SPORTS AUTHORITY OF INDIA**’ payable at ‘New Delhi’
- Bank Draft is valid for 06 (Six) months
- Please write Name, Father’s Name, DOB, Regional/Sub-Centre or Head Office Category and Contact phone number on the back side of Demand Draft
- Mutilated/incorrect drafts enclosed with application form are liable to be treated as rejected application.

Application once submitted will not be allowed to be withdrawn and the application fee once paid will not be refunded under any circumstances nor will it be held in reserve for future recruitment.

The SAI will not accept fee sent through IPO/Money Order/Crossed Cheque/Currency Note or the Treasury Challans etc. and such applications will be treated as having been received without fee.

Separate fee is to be paid through separate bank draft for each post applied.

7.0 FEE EXEMPTION

No fee is required to be paid by woman candidates. No fee is also required to be paid by SC/ST/Ex-servicemen. Physically Challenged persons are also exempted from payment of fee subject to the submission of photocopy of the prescribed Medical Certificate issued by a Govt. Hospital, duly signed by Chief Medical Officer. Similarly, the candidates from SC/ST/Ex-servicemen categories should also enclose a photocopy of certificate issued by competent authority. In the absence of such proof and if no

fee has been paid, the application will be rejected on the ground of “fee not paid”. No correspondence or proof sent later will be entertained.

8.0 HOW TO APPLY

8.1 Candidates satisfying the conditions of age eligibility as on January 01, 2011, shall submit their Application in the format given in the annexure which shall be either hand-written in bold capitals or typewritten on A-4 size paper only. **The candidates can also download the application format from our website www.sportsauthorityofindia.nic.in.**

8.2 Candidates who are working in Central/State Government/Autonomous Organizations should apply through proper channel alongwith a certificate of vigilance clearance from the competent authority. However, to avoid delay, an advance copy of the application form, complete in all respects, along with the requisite fee, should be submitted by the last date.

9.0 LAST DATE FOR RECEIPT OF APPLICATIONS

Last date for receipt of application form complete in all aspects together with demand draft towards application fees is **April 15, 2011**. Application forms, complete in all respects, with enclosures, should be sent in a closed cover with a superscription on the cover “**Application for the Post of _____**” to the following address by **ORDINARY POST only**:

**POST BOX NO. 7049
INDRAPRASTHA HEAD POST OFFICE
NEW DELHI - 110 002**

The Application sent other than by ordinary post will not be accepted and SAI will not take any responsibility for the same (Application sent through Registered Post/ Speed Post / Courier will not be accepted under any circumstances). SAI will not take any responsibility for delay in receiving the Application Form or for loss in postal transit. No communication will be entertained in this regard.

10.0 GENERAL INSTRUCTIONS

- a) Candidates should ascertain, before applying, that they satisfy all the eligibility conditions as stipulated in the advertisement. Candidates who do not satisfy the eligibility conditions, will be liable to be disqualified at any stage of recruitment/selection.
- b) If a candidate applies for more than one post, he should **send separate application for each post alongwith separate application fees**. Applying for more than one post in single application may lead to rejection of such application. **The envelope** containing the application **must be superscribed in bold** letters on top as “**APPLICATION FOR THE POST OF _____**”
- c) Application Form not in the prescribed format or incomplete / unsigned or received without the Demand Draft for application fee, wherever applicable, or Caste Certificate in case of SC/ST/OBC/PH applicants, shall not be considered and are liable to be rejected.
- d) **DO NOT attach any certificate or copy except copy of Age Certificate/Caste Certificate, Domicile Certificate and 12th Class/B.Com Pass Certificate.**

- e) Decision of the SAI in all matters regarding eligibility, conduct of examination, skill test, selection and posting would be final and binding on all candidates. No representation or correspondence will be entertained by SAI in this regard.
- f) **CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.**

(Secretary, SAI)