



Sports Authority of India
(Personnel Division)
JN SPORTS COMPLEX (EAST GATE)
LODHI ROAD NEW DELHI-110003

RECRUITMENT OF ASSISTANT DIRECTOR IN SPORTS AUTHORITY OF INDIA

Sports Authority of India an autonomous organization under the Administrative control of the Ministry of Youth Affairs and Sports with its Head office at Jawaharlal Nehru Sports Complex, Lodhi Road, New Delhi-110003, invites applications from the eligible candidates for the post of Assistant Director on Regular basis with all India transfer liability.

2.00 The details of the posts and eligibility criteria are as under: -

Sl. No.	Name of the Post	Number of Posts	Minimum/ desirable Educational Qualification	Eligibility conditions	Pay Scale of the post	Age Limit	Desirable
1	Assistant Director	08 (Reserved SC- 1, OBC- 3)	Essential- Graduate from a recognized University Desirable - MBA in Sports Management	Waitlisted candidates of the Civil Service Examination (2016) conducted by UPSC.	Rs. 15600-39100 + GP Rs. 5400/- (6 th CPC)	21 to 32 yrs as on 1.8.2016 (as per the notification of UPSC for Civil Services Examination 2016) relaxable for 3 years for OBCs and 5 yrs for SC/ST category	Sports background – Participation at at-least Junior National Levels/SGFI (in Recognized events).

2.1 ABOUT SAI

SAI is an autonomous organization under the Ministry of Youth Affairs and Sports registered under the Societies Registration Act, 1860, with the mandate of development and promotion of Sports in the country. SAI's main objective today is to achieve excellence in sports and train & prepare sportspersons to participate in international competitions. It has international standard sports infrastructure spread across the country along with trained coaches to achieve its objectives.

3.0 DETAILS OF THE POST

- 3.1 The post of Assistant Director is the entry level post in Group 'A' of Executive Cadre in SAI and has all India transfer liability, therefore candidates may be posted anywhere in India.
- 3.2 The vacancies shall be filled up as per the vacancy position indicated above.

3.3 Allowances and other benefits: The candidates recruited shall be entitled for Dearness Allowance, House Rent Allowance, Transport Allowance, Leave, Medical Benefits, etc., as per Central Government Rules.

4 RELAXATION IN AGE LIMIT

- (a) Up-to a maximum of 05 years in the case of SC/ ST candidates.
- (b) Up-to a maximum of 03 years in the case of OBC candidates.

5.0 The date of birth accepted as entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognized by an Indian University as equivalent to Matriculation or in an extract from a Register of Matriculates maintained by a University, which must be certified by the proper authority of the University or in the Higher Secondary or an equivalent examination certificate. These certificates are required to be submitted at the time of applying. No other document relating to age like horoscopes, affidavits, extracts from Municipal Corporation, service records etc. will be accepted.

5.1 Candidates should note that only the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent certificate as on the date of submission of applications will be accepted and no subsequent request for its change will be considered or granted.

5.2 The candidate should exercise due care while entering their date of birth in column 3 of the Application. If on verification at any subsequent stage, any variation is found in their date of birth from the one entered in their matriculation or equivalent Examination certificate, disciplinary action will be taken against them.

6.0 SELECTION PROCESS

6.1 Selection will be done on the basis of marks obtained by candidates in the Civil Services Examination in the year 2016.

7.0 APPLICATION FEE (Non-refundable)

Candidates will have to pay along with his application a non-refundable application fee of **Rs. 500/-** by Demand Draft only in favour of '**SECRETARY, SPORTS AUTHORITY OF INDIA**' payable at New Delhi.

7.1 The Candidates must check the following on the Bank Draft before dispatch of the application form:

- Date of Issue must be correct on the Draft.
- Signature of bank Authorities.
- Address of the Issuing Bank with Branch code.
- Draft Amount in words and figures are correct.
- Draft must be in favour of 'SECRETARY, SPORTS AUTHORITY OF INDIA' payable at 'New Delhi.'
- Bank Draft is valid for 03 (Three) months

- Please write Name, Father's Name, DOB and Contact phone number & email id on the back side of Demand Draft.
- Mutilated/incorrect drafts enclosed with application form are liable to be treated as rejected application.

7.2 Application once submitted will not be allowed to be withdrawn and the application fee once paid will not be refunded under any circumstances nor will it be held in reserve for future recruitment.

7.3 The SAI will not accept fee sent through IPO/Money Order/Crossed Cheque/Currency Note or the Treasury Challans etc. and such applications will be treated as having been received without fee.

8.0 FEE EXEMPTION

No fee is required to be paid by woman candidates and SC, ST candidates.

8.0 HOW TO APPLY

9.1 Candidates satisfying all the conditions of eligibility shall submit their Application in the format given in the annexure which shall be either hand-written in bold capitals or typewritten on A-4 size paper only. The copy of proof of age, qualification, experience, caste, mark-sheet of Board/ University, copy of Admit Card and Mark Sheet of Civil Service Examination 2016 etc, must be enclosed along with the application form. The candidates can also download the application format from the websites of SAI i.e., www.sportsauthorityofindia.nic.in

9.2 Candidates who are working in Central/State Government/Autonomous Organizations should apply through proper channel along with a certificate of vigilance clearance from the competent authority. However, to avoid delay, an advance copy of the application form, complete in all respects, along with the requisite fee, should be submitted by the last date.

9.0 LAST DATE FOR RECEIPT OF APPLICATIONS

10.1 Last date for receipt of application form complete in all aspects together with demand draft towards application fees of Rs. 500/- is **19th January, 2018 till 5.00 PM**. Application forms, complete in all respects, with enclosures, should be sent in a closed cover with a superscription on the cover "Application for the Post of Assistant Director" at the following address:

Regional Director (Personnel)
Sports Authority of India
Jawaharlal Nehru Stadium (East Gate
No.10), 2nd Floor, Lodhi Road,
New Delhi-110 003.

10.2 All Applications must reach at the aforesaid address either by hand or by Post/Speed Post or by Courier, on or before the **19th January, 2018 till 5.00 PM**.

10.3 In respect of applications received (by post/speed post) from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep or abroad, the last date for receipt of applications is **29th January, 2018 till 5.00 P.M. only**. The benefit of extended time will be available only in respect of

applications received by Post/ Speed Post from the above mentioned areas/regions. In the case of applications received by hand or through courier service, benefit of extended time will not be available regardless of the place of residence of the applicant. Candidates who are claiming the benefit of extended time should clearly indicate in column 12 of the Application Form, the area code of the particular area or region (e.g. Assam, Meghalaya, J&K etc.) where they are residing. In case they fail to do so, the benefit of extended time will not be allowed to them.

- 10.4 Candidates should clearly note that SAI will in no case be responsible for non-receipt of their application or any delay in receipt thereof on any account whatsoever. No application received after the prescribed last date will be entertained under any circumstances and all the late applications will be summarily rejected. They should therefore, ensure that their applications reach the SAI Office on or before the prescribed last date.
- 10.5 Candidates can also deliver their applications personally at the address mentioned at para 10.1 against proper acknowledgement. SAI will not be responsible for the applications delivered to any other functionary of SAI.
- 10.6 The candidates should note that applications will be received by hand only one at a time at the address mentioned at para 10.1, and not in bulk from 10:00 am to 05:00 pm on the working days only.
- 10.7 Applications received through Couriers or Courier Services of any type shall be treated as having been received "By hand."

11.0 ACKNOWLEDGEMENT OF APPLICATIONS:

On receipt of an application from a candidate, an Acknowledgement as indicated in application form will be dispatched to him/her by SAI duly stamped in token of receipt of his/her Application. If a candidate does not receive the Acknowledgement within 45 days, he/she should at once contact by quoting his/her Demand Draft Number. Candidates delivering the Application Form in person at SAI office will be issued Acknowledgement at the office itself. The mere fact that a candidate's application has been acknowledged by SAI would not mean that his/her candidature for the post has been accepted.

12.0 GENERAL INSTRUCTIONS

- a) Candidates should ascertain, before applying, that they satisfy all the eligibility conditions as stipulated in the advertisement. Candidates, who do not satisfy the eligibility conditions, will be liable to be disqualified at any stage of recruitment/selection.
- b) The envelope containing the application must be superscripted in bold letters on top as **"APPLICATION FOR THE POST OF ASSISTANT DIRECTOR"**.
- c) Application Form not in the prescribed format or incomplete / unsigned or received without the Demand Draft for application fee (wherever applicable), copy of Age Certificate, qualification, experience., copy of mark-sheet of Board/ University, copy of Admit Card and Mark Sheet of Civil Service Examination 2016 etc shall not be considered and are liable to be rejected.
- d) Decision of the SAI in all matters regarding eligibility, selection and posting would be final and binding on all candidates. No representation or correspondence will be entertained by SAI in this regard.
- e) ***CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.***

**Regional Director
(Personnel)**

SPORTS AUTHORITY OF INDIA
(FORMAT OF APPLICATION)

Application for the post of Assistant Director

Important Notes: (i) Before filling this form, read the instructions carefully. (ii) All entries should be made in CAPITAL LETTERS. (iii) The Application to be made strictly in the following format and to be filled in ENGLISH Language only. Incomplete applications will not be accepted.

1. Candidate's Name (IN CAPITAL LETTERS) (please keep one box blank between name, middle name & surname)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2. Father's/Husband's Name (IN CAPITAL LETTERS) (please keep one box blank between name, middle name & surname)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

3. Date of Birth:

DAY		MONTH		YEAR			

4. Age as on 01.08.2016

YEAR	MONTH	DAYS

5. Are you SAI Regular Employee [Write: Yes/No]

YES	NO

6. Gender (tick (√))

Male	Female

07. Category (Please mark (√) tick

SC	ST	OBC	GEN

8. Sub-Category (Physically Challenged) / Ex Serviceman / J & K / Govt. / Any other
Please mark (√) tick

Visually Challenged	Deaf & Dumb	Locomotor/ Ortho.

Ex-Serviceman (Self) / J & K / Govt.	Any other

09.

Post Applied
Assistant Director

10.

Do you fulfill the eligibility criteria as per the Advertisement [Yes/No]

11. Educational Qualification (Attested copy of certificate starting from 10th level should be attached)

S. No	Qualification	Board/ Inst./Uni	Marks Obtained	Total Marks	Subject

12. Details of marks obtained in Civil Service Main Examination 2016 (copy of marks sheet must be attached with application).

Subject	Marks Obtained	Percentage
Total		

13. Candidate's Address for communication (IN CAPITAL LETTERS)

Name :	
Father's Name :	
Address :	
District :	
Contact: Tel. No.:	Mobile No.:
E-mail ID :	

Please affix one recent passport size Photograph **without attestation**

14. Particulars of Demand Draft (if applicable)

DD.No.	Date	Name of Bank	Branch Address	Branch Code	Amount (Rs.)
Candidates Name, Father's name, address, telephone number, date of birth and category should be written on the reverse side of the Demand Draft					

15. Experience (Attested copy should be attached)

Designation & Scale of Pay	Name of Office	From	To	Total Experience

16. Permanent Address

Address	:
	:
District	:
State	:
Pin Code	:
E-mail ID	:

<p>Please affix one recent passport size attested Photograph</p>
--

DECLARATION

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or not satisfying the prescribed eligibility criteria for the post applied for, my candidature is liable to be cancelled / rejected at any stage of selection.

Place:

Date:

(Signature of the Applicant)

ACKNOWLEDGEMENT

1. An application form along with Demand Draft No. _____ dated _____ for Rs. 500/- has been received on _____ from Mr./Ms. _____.
2. The contents have not been verified.

**PA to Regional Director (Personnel),
Sports Authority of India**

